



DEGREE COMPLETION PROGRAM TO PROGRAM AGREEMENT

BETWEEN

NICOLET COLLEGE

AND

UNIVERSITY OF WISCONSIN-EXTENSION

Effective January 1, 2017

The purpose of this degree completion agreement is to provide improved transfer opportunities for learners at Nicolet Technical College (Nicolet) who desire to further their education by enrolling in the Bachelor of Science in Business Administration offered by the University of Wisconsin-Extension (UWEX). Through the collaborative efforts of student services, faculty, and administration, learners will encounter a clear path to reach their educational goals. This agreement allows a seamless transfer for Nicolet students in acquiring a baccalaureate degree at UW-Extension under the conditions listed below.

Learners who successfully complete the following Nicolet degree:

**ASSOCIATE OF APPLIED SCIENCE (AAS) IN**

**BUSINESS MANAGEMENT**

And who meet the admission requirements of the University of Wisconsin-Extension and other conditions specified in this agreement will be admitted with up to 52 credits toward a:

**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION DEGREE (BSBA) DEGREE**

**PROVISIONS OF THIS AGREEMENT:**

1. **Admission.** It is the learner's responsibility to demonstrate fulfillment of the current admission requirements of UWEX at the time of entry.
2. **Advising.** UWEX and Nicolet will provide academic advising to Nicolet learners inquiring about UWEX programs. Learners will be connected with a UWEX advisor prior to transfer. UWEX and Nicolet will share materials, catalogs, and other information to facilitate their understanding of requirements and programs. Nicolet will assist UWEX in arranging recruitment events on its campuses.

3. **Marketing.** Any marketing of this agreement will be subject to the prior approval of both parties and will adhere to each institution's standards for the use of its name and logo. Each institution will assume responsibility for appropriate marketing to reach its student population. Each institution may provide a link to this agreement and/or the other institution at its website, with notice to the other party.
4. **Tracking of Use.** When possible, Nicolet will provide UWEX admissions office the names of students who are following the articulation agreement and who intend to transfer to UWEX. This will allow UWEX time to plan in advance of admitting, advising, and orienting these students. Nicolet also desires to track the use of articulation agreements by students. If possible, UWEX will send Nicolet the total number of credits transferred from Nicolet annually or other data that can be conveniently produced.
5. **Periodic Review.** Nicolet and UWEX will collaboratively review the articulation agreements on a three-year cycle, starting January 1, 2020; such reviews may commence earlier if curricular or institutional policy changes warrant. Each institution agrees to notify the other of significant curricular or policy changes in a timely manner.
6. **Cancellation.** Both parties agree to provide at least one-hundred eighty (180) days advanced, written notification of intent to cancel this agreement. Nicolet students who apply to UWEX prior to the cancellation date will be permitted to utilize the terms of this agreement.
7. Details of program-to-program articulation and any other conditions agreed upon by both institutions are listed on the following pages of this agreement.

The University of Wisconsin-Extension (UWEX) and Nicolet College (Nicolet) have produced this guide as a tool for students. Every effort is made to maintain accurate information; however, this guide is subject to change. Students should contact the Advisors listed below to stay informed of changes, as final responsibility for verifying this information rests with the student.

UW-Extension Advisor: TBD

Nicolet Advisor: TBD

### **Specifications for**

### **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION DEGREE (B.S.B.A) DEGREE**

(Some of these requirements will have been met in part by coursework completed at Nicolet under the agreement)

#### **A. General Education and Diversity Requirement:**

Students entering UWEX under this articulation agreement must meet general education requirements, English competency, and a cultural diversity requirement. In total, thirty credits are needed with specific distribution of credit requirements in each of the following areas: Arts, Humanities, and English Composition (minimum of 9 credits), Mathematics and Natural Sciences (minimum of 9 credits), Social Sciences (minimum of 6 credits), Cultural Diversity (minimum of 3 credits).

Under this agreement, Nicolet students satisfy all general education, English competency, and diversity requirements for the BSBA degree, except three required credits in the Natural Sciences area. In other words, 27 general education credits will be transferred from the AAS in Business Management degree to the BSBA degree. Both parties further agree that students have the option of completing three credits in the Natural Sciences area using a variety of options: (i) complete the remaining three credits at Nicolet College prior to joining UW-Extension's BSBA degree; or (ii) complete the remaining three credits after joining the BSBA degree program; if students choose this option, UW-Extension will guide them appropriately towards competencies, competency sets, or courses to fulfill this requirement.

#### **B. Admissions Requirements:**

A minimum cumulative GPA of 2.0 is required for admission to the UW-Extension BSBA program. The Associate of Arts degree is not required for admission.

#### **C. Reverse Transfer:**

Students who are admitted to the UWEX BSBA degree program without completing Nicolet's AAS degree will be eligible to participate in the Reverse Transfer Agreement between Nicolet and UWEX. The Participant Agreement and Consent of Disclosure of Records (Appendix A) will be signed by the student upon acceptance into the UWEX BSBA degree program.

**D. Foreign Language Requirement:**

The UW-Extension BSBA degree program does not have a foreign language requirement.

**E. BSBA Elective Credits Requirement:**

In addition to the general education requirements noted above, students must complete 25 elective credits for the BSBA program. Under this agreement, Nicolet students who graduate with an AAS degree in Business Management satisfy all BSBA elective credits. In other words, 25 elective credits will be transferred from the AAS in Business Management degree to the BSBA degree.

**F. BSBA Projects Requirement:**

Students with an AAS degree in Business Management must demonstrate mastery of competencies in business by working on and completing projects in order to obtain the BSBA degree. Successful completion of all BSBA projects is required by students seeking the BSBA degree. The Bachelor of Science in Business Administration degree curriculum requires the completion of 39 projects from 20 competency areas integral to business administration. The 39 projects equate to 65 credit equivalents, with each project addressing clearly defined competencies.

Competency areas: Business Economics I, Business Economics II, Financial Accounting, Managerial Accounting, Business Communication, Business Law and Ethics, Business Statistics, Information Systems, Finance, Operations Management, Marketing, Organizational Behavior and Leadership, Human Resource Management, Global Business, Strategic Management, Project Management, Sales, Supply Chain Management, Integrative Capstone Project, Business Algebra

**Transfer Guide Sheet for Courses from Nicolet AAS in Business Management  
To UW-Extension's Bachelor of Science in Business Administration**

**SS = Social Sciences General Education Credit;**  
**MATH = Mathematics General Education Credit;**  
**NS = Natural Sciences General Education Credit;**  
**AHU = Arts, Humanities and English Composition General Education Credit;**  
**ENGL = English Composition General Education Credit;**  
**DV = Cultural Diversity General Education Credit;**  
**GENEL = General Education Elective Credit**

The following table presents specific courses taken by Nicolet students with an AAS degree in Business Management, and how these specific courses transfer to the BSBA degree program.

<i>Nicolet Course Number &amp; Name</i>	<i>Credits</i>	<i>UW-Extension Transfer Course</i>	<i>General Education Category</i>	<i>Notes</i>
10-102-106-00 Business Orientation	0	Does not transfer		
10-102-130-00 Principles of Management or 10-102-140-00 Fundamentals of Tribal Management	3	TRAN 1XX: Business Elective		
10-102-152-00 Business Marketing	3	TRAN 1XX: General Elective	GENEL	
10-103-115-00 MS Word Beginning	1	TRAN 1XX: General Elective		
10-103-126-00 MS Excel Beginning	1	TRAN 1XX: General Elective		
10-103-169-00 MS Publisher Beginning	1	TRAN 1XX: General Elective		
20-810-201-00 Fundamentals of Speech	3	TRAN 1XX: Fundamentals of Speech	AHU	Nicolet will advise students to take 20-810-201-00 (and not the alternative course 10-801-196-00 Oral Interpersonal Communication)
20-804-220-00 Intermediate Algebra	3	TRAN 1XX: Intermediate Algebra	MATH	Nicolet will advise students to take 20-804-220-00 (and not the alternative course 10-804-123-00 Math with Business Applications)

10-101-140-00 Survey of Accounting	0	Does not transfer		
10-102-115-00 Human Resource Management	0	Does not transfer		
10-102-120-00 Business Law	0	Does not transfer		
10-103-127-00 MS Excel Intermediate	1	TRAN 1XX: General Elective		
20-801-219-00 English Composition I	3	TRAN 1XX: English Composition I	GENEL	Nicolet will advise students to take 20-801-219-00 (and not the alternative course 10-801-195-00 Written Communication)
20-809-287-00 Principles of Macroeconomics	3	TRAN 1XX: Principles of Macroeconomics	SS	Nicolet will advise students to take 20-809-287-00 (and not the alternative course 10-809-195-00 Economics)
10-102-107-00 Managing for Quality or 10-104-120-00 Principles of Selling	3	TRAN 2XX: Business Elective		
20-804-230-00 Statistics	3	TRAN 2XX: Statistics	MATH	Nicolet will advise students to take 20-804-230-00 (and not the alternative course 10-102-110-00 Business Statistics)
10-102-160-00 Supervisory Management or 10-102-142-00 Tribal Supervisory Management	3	TRAN 1XX: Business Elective		
20-801-223-00 English Composition II	3	TRAN 1XX: English Composition II	ENGL	Nicolet will advise students to take 20-801-223-00 (and not the alternative course 10-801-197-00 Technical Reporting)
10-809-172-00 Introduction to Diversity Studies	3	TRAN 1XX: Introduction to Diversity Studies	DV	Nicolet will advise students to take 10-809-172-00 (and not the alternative course 20-809-271-00 Introductory Sociology)
10-890-103-00 Getting Hired	0	Does not transfer		
10-102-145-00 Business Finance and Budgeting or 10-104-140-00 Internet Marketing	3	TRAN 2XX: Business Elective		
10-102-163-00 Small Business Management or 10-102-141-00	3	TRAN 2XX: Business Elective		

Advanced Tribal Management or 10-104-135-00 Promotion				
10-102-190-01 Business Management Internship Capstone	2	TRAN 2XX: Business Elective		
10-102-191-00 Service Learning for Business	1	TRAN 2XX: Business Elective		
20-809-251-00 Introduction to Psychology	3	TRAN 1XX: Introduction to Psychology	SS	Nicolet will advise students to take 20-809-251-00 (and not the alternative course 10-809-199-00 Psychology of Human Relations)
Arts and Humanities Elective, an Elective Course in Arts or Humanities that does not belong to English or Communication disciplines	3	TRAN 1XX: Arts and Humanities General Education Elective	AHU	Nicolet will advise students to take an Arts and Humanities Elective course that does not belong to English or Communication disciplines
TOTAL CREDITS TO BE TRANSFERRED FROM NICOLET AAS DEGREE IN BUSINESS MANAGEMENT TO BSBA DEGREE PROGRAM	52			
TOTAL AHU & ENGL GENED CREDITS	9			
TOTAL MATH & NS GENED CREDITS	6			
TOTAL SS GENED CREDITS	6			
TOTAL GENED ELECTIVE CREDITS	6			
TOTAL GENERAL EDUCATION CREDITS	27			
TOTAL BSBA ELECTIVE CREDITS	25			

OFFICIAL CONTACT PERSONS:

Laura Kite Assistant Dean for Student Services	Teresa Rose Transfer Coordinator
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