

Academic Action Appeal for Reinstatement

If you were academically dropped from UW-Parkside (PKS) and would like to return to the University, you must first reapply for admissions and send any new college transcripts from any schools that you may have attended AFTER your suspension. An initial review of your reentry status will be made by UW-Parkside. You may be required to also complete an Academic Appeal for Reinstatement. Click [here](#) for further steps in the reinstatement process.

CONDITIONS OF REINSTATEMENT

If your appeal for reinstatement is approved, you will be reinstated on Probation and will remain on Probation until you raise your cumulative grade point average (GPA) to 2.00 or above.

If you receive below a 2.00 subscription period GPA while on Probation, you will be dropped for two years. Therefore, it is important that you give careful consideration to this request.

Steps for Reinstatement Appeal

We strongly recommend that you submit your appeal **two months prior to the start of your next intended subscription period**. Your appeal should include the following components:

1. Student Information

- | | |
|---------------------------------|--|
| a. Full Name | d. Preferred Contact Phone Number |
| b. Flex Program of Study | e. Last term of enrollment at PKS |
| c. PKS Campus ID Number & Email | f. Intended return date (e.g. July 2021) |

2. Reflection Narrative – One-page (typed) narrative that address the following:

- Factors that prevented you from successfully completing your courses.
- Behaviors or circumstances that have changed, or will change, that will allow you greater academic success when you return.
- Responsibilities outside of school (work, family, etc.), the time commitment required for those responsibilities, and how you intend to create the balance necessary to be successful.

3. Action Plan – Outline your intended academic plan for the next 3-6 months:

- Identify courses you intend to complete (work with your ASC and consider remaining requirements, retakes, etc.).
- Identify any resources you will use to help achieve your goals.

Submit all documentation as one PDF to admissions@uwex.wisconsin.edu.

You will receive a decision within three weeks of your appeal request.